

College fees are set and payable annually. The 2025 College fees per student are comprised of:

YEAR	TUITION FEE	STUDENT LEVY	CAMP LEVY	LAPTOP CHARGE
Prep	\$2,790	\$750	-	-
Year 1	\$2,790	\$750	-	-
Year 2	\$2,790	\$750	-	-
Year 3	\$2,790	\$750	-	-
Year 4	\$2,790	\$750	-	-
Year 5	\$2,790	\$750	\$450	-
Year 6	\$2,790	\$750	\$450	-
Year 7	\$8,820	\$1,050	\$450	\$1 696
Year 8	\$8,820	\$1,050	\$895	-
Year 9	\$8,820	\$1,050	\$895	-
Year 10	\$8,820	\$1,050	-	\$1,696 (Windows) or \$1,888 (MacBook)
Year 11	\$8,820	\$1,050	-	-
Year 12	\$8,820	\$1,050	\$450	-

Families are invoiced for College fees in full at the beginning of the school year. The College offers four options for paying College fees: payment in full by 15 February 2025 to receive an early payment discount or bi-monthly, monthly or quarterly instalments by direct debit arrangement from February 2025 to November 2025.

DISCOUNTS

- Sibling discounts are available for siblings attending Emmaus College concurrently, based on family position.
 - A 15% discount will be applied to the tuition fee of a second child
 - A 30% discount will be applied to the tuition fee of a third child
 - A 100% discount will be applied to the tuition fee for fourth and subsequent children.
 Sibling discounts are applied to the tuition fee only. Levies and charges are not eligible for sibling discounts.
- An early payment discount of 3.5% of net tuition fees per student is applicable when College fees are paid in full by 15 February 2025.
- Discounts are applied pro-rata to split billing accounts where applicable.

PAYMENT OPTIONS AND IMPORTANT DATES

The College's preferred payment method is direct debit (via bank account or credit card) with instalments from February 2025 to November 2025. The payment instalment dates for 2025 are as follows:

- 20 payments on the 1st and 15th of each month from February through to November,
- 10 payments on the 15th of each month from February through to November,
- 4 payments on 15 February, 15 May, 15 August and 15 November, or
- 1 payment by 15 February and receive an early payment discount

Direct debits falling on weekends or public holidays will occur the next business day.

Other payment options available:

BPay	Bill code and reference number are located within the BPAY box at the bottom of your statement
Emmlink	In the Parent Portal under 'school fees'
Phone	Credit card payments are accepted by contacting the College on (03) 9845 3211
Reception	Cash, EFTPOS and credit card payments are accepted in person at the College

If these other payment options are utilised, 25% of the College fees are **payable by the end of each term**.

29 November 2024	Billing for 2025 College fees processed and invoices sent within seven days
15 February 2025	Payment due in full to receive early payment discount
4 April 2025	Term 1 portion of College fees due
4 July 2025	Term 2 portion of College fees due
19 September 2025	Term 3 portion of College fees due
15 November 2025	Term 4 portion of College fees due

Student enrolment at Emmaus College is based on your acceptance of the terms and conditions of enrolment as set out in your child's College Enrolment Agreement and is also available on the College website www.emmaus.vic.edu.au

LAPTOPS

Students entering the College in Years 7-9 are required to purchase a Windows laptop through the College, which will be used until the end of Year 9. For students in Year 10 or entering the College in Years 11-12, families must choose and purchase one of two approved devices through the College. The selected laptop is expected to be used until the end of Year 12. Please note that the College cannot support BYOD laptops.

CAMP LEVY

Camp levies are payable in Years 5 - 9 and 12. Camps are a compulsory part of the Emmaus College learning program. The camp levy is non-refundable if a student is absent from camp without providing at least three months' notice or a medical certificate.

If your child is enrolled in the Year 10 Outdoor Education elective, there will be an additional camp charge to be advised.

OTHER COSTS

Charter bus

Emmaus College offers a charter bus service from surrounding suburbs to the senior campus and a between-campus shuttle for Y9@E students. The charter bus service is charged separately. To utilise the charter bus service, families must be on a bi-monthly, monthly, or quarterly instalment payment plan, and their account must not be in arrears.

	Charter Bus	Y9@E shuttle
Both ways	\$1,366	\$792
One way	\$683	\$396

Casual bus passes can be purchased from Student Services should students require an occasional trip, subject to availability.

Families must give 14 days' notice in writing of the cancellation of the College Charter bus service.

Information regarding the campus shuttle bus for Junior students is available in the Junior onboarding pack.

VCE VET (Vocational Education and Training) pathway or certificate courses

Additional charges will apply for students undertaking a VCE VET pathway or certificate course. VET and certificate courses incur charges in addition to the College fees. These charges are invoiced in Term 2 and must be paid in full on receipt of the invoice. For more information, please refer to your child's year-level Parent and Student Handbook and/or VET handbook.

Booklists

The College booklist for Year 7 to 12 students is available for purchase by families through Champion Education. The College will purchase required booklist items for Prep to Year 6 students. An \$80 booklist fee will be charged for each junior school student, and the supplies will be delivered directly to classrooms.

EXTRA CURRICULAR ACTIVITIES

Instrumental music tuition

Instrumental music tuition is available across a wide range of instruments. Instrumental music tuition lessons are charged separately. Instruments may be hired (at an additional cost of \$300) if required. To undertake instrumental music tuition, families must be on a bi-monthly, monthly, or quarterly instalment payment plan, and their account must not be in arrears.

Annual charges	30 minutes (Junior and Senior)	45 minutes (Years 10-12 only)	60 minutes (Senior students only)
Individual	\$1,564	\$2,346	\$3,128
Group	\$1,003		

Optional extra-curricular activities

The College offers various extra-curricular programs, events, camps and overseas tours. All costs associated with these optional activities are additional to the College fees. For students to be eligible to participate in these activities, families are expected to be on a bi-monthly, monthly, or quarterly instalment payment plan and their account not in arrears. Students will be ineligible for optional and extra-curricular activities when payment arrangements are not honoured.

CHANGE OF PARENTAL AND FAMILY STATUS

If family and parental/guardianship arrangements alter, and the liability for paying College fees changes, each party is expected to notify the College by completing the College's 'Change of Family Status' form. The notification must be mutually accepted by all parties involved, and the change in liability for the payment of College fees and the commencement date of this change in liability must be clearly indicated. If the College does not receive a mutually accepted agreement from the parties involved, the College will regard both parents/guardians as jointly and severally liable for College fees. The College is not responsible for settling family disputes involving liability for payment of College fees. Please contact finance@emmaus.vic.edu.au if you require a 'Change of Family Status' form.

STUDENT WITHDRAWAL

Cancellation of enrolment or withdrawal of a student from the College requires one full term's notice (10 weeks) in writing to the College Principal. As set out in the College Enrolment Agreement, if the required notice is not given, a fee of one full-term's fees (10 weeks) will be charged.

ASSISTANCE – FINANCIAL HARDSHIP

For families who hold a current Centrelink pension or Health Care Card and are eligible to receive the Camps, Sports & Excursions Fund (CSEF) grant, please complete the application form, attach a copy of your current Health Care Card and return it to the College before June of each year. Eligibility criteria, further information and the application form are available at: <http://www.vic.gov.au/camps-sports-and-excursions-fund>

The College will consider applications for fee assistance from families in need. Families experiencing short-term financial hardship can email finance@emmaus.vic.edu.au. Applications for fee assistance involve completing the required paperwork for a means-tested assessment. Assistance is assessed on an individual basis and is treated as confidential.